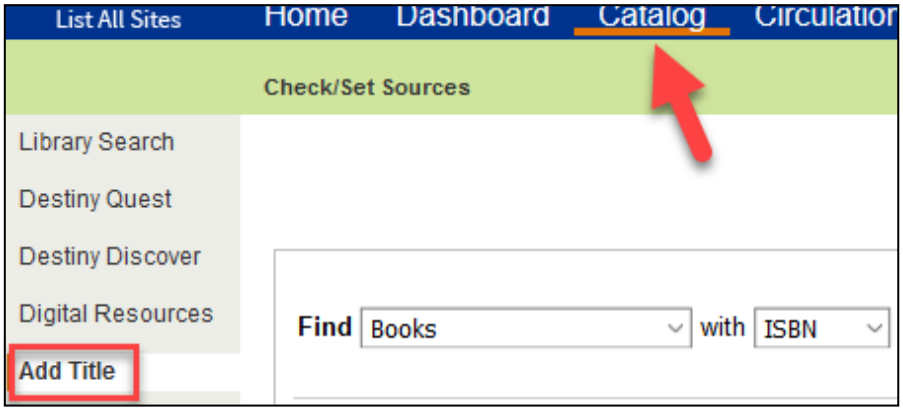
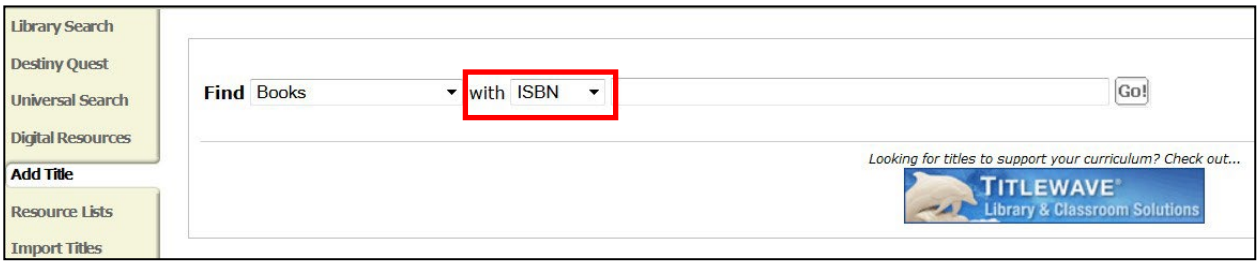
Destiny Cataloging: Add a New Title

Go to the Catalog Tab, then click on Add Title in the menu on the left side.

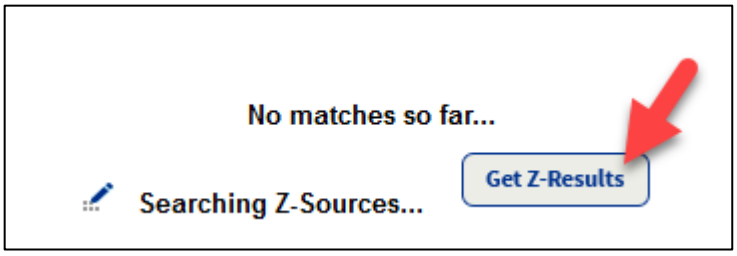


Search for your book by the ISBN. If it does not have an ISBN, you can change to search by the Title.

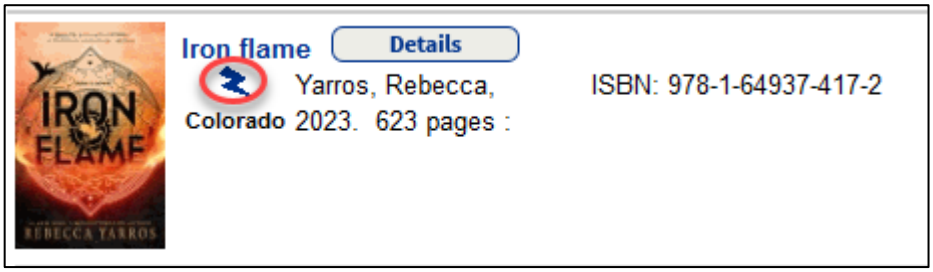


A list of titles will come up. The red house icon means that there is already a bibliographic record in your catalog- if this comes up, always use this record. The A+ icon means that a record has been found using the Follett catalog- use this record if there is not one already in your catalog.

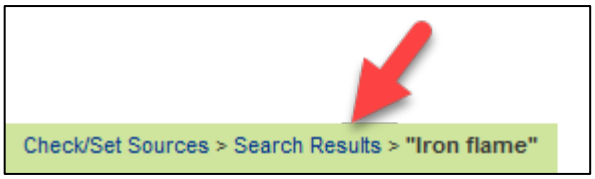
If there are no records found in your catalog or Follett, click on Get Z-Results to see records from Z-target catalogs from other libraries. To add more z-sources from other libraries to your system, see the instructions at the end of this document.



These records will appear with a lightning bolt icon.

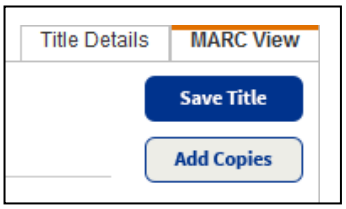


If you have multiple results, you can view the details of the Title record by clicking on the Details button. To go back to the list of results, click on Search Results in the string at the top of the screen.

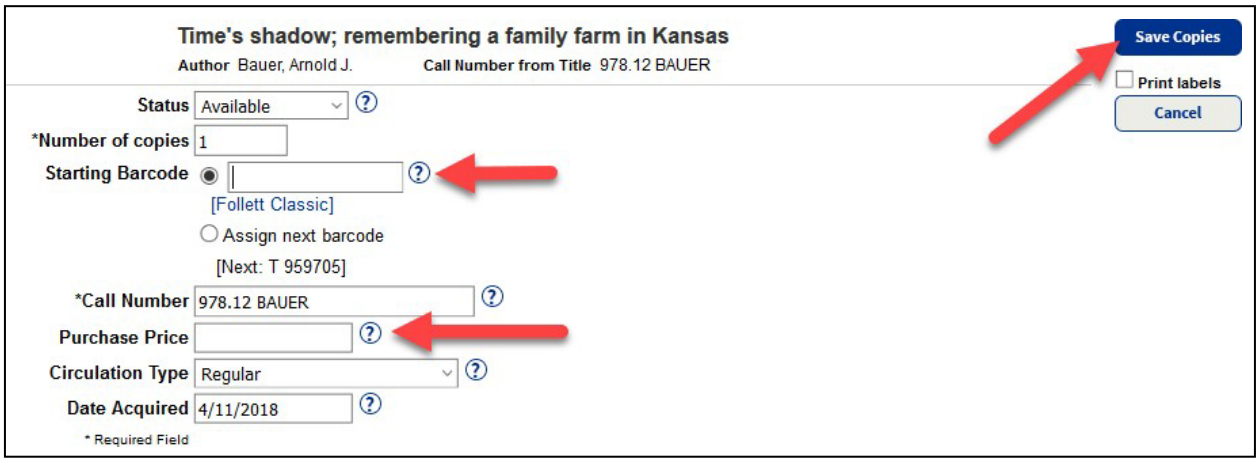


When you have decided which record to use, select it by clicking on the title.

Then click on Add Copies to add your copy information:



Enter in the information for your copy such as the barcode and the purchase price. Then click Save Copies.



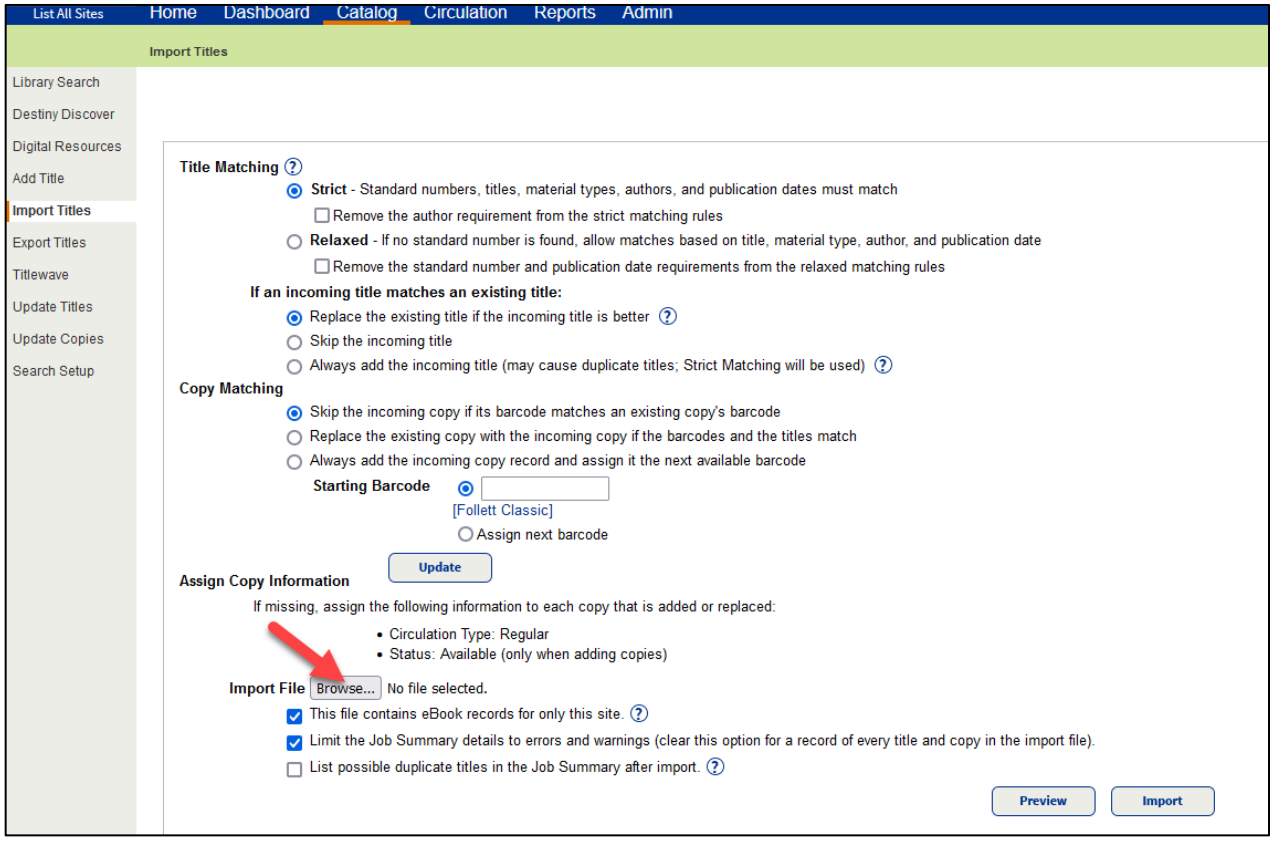
You will see a message that your copy has been added. To edit things in the record such as subject headings or Notes fields, click on Title Details. Then, click on Edit Title, make your changes, and Save.

Once your Title and Copy have been added, your new item is ready to circulate.

Importing Records

If you are not able to find a record in Destiny or using the Z Sources, you can import a file of MARC records that you received from a vendor, from the Kansas Library Catalog, or from SCKLS.

In the Catalog tab, go to Import Titles. Click the Browse button to select the .mrc file that you have saved to your computer. Make selections for Title Matching and Copy Matching so that Destiny knows what to do if it finds an existing matching record in your system.

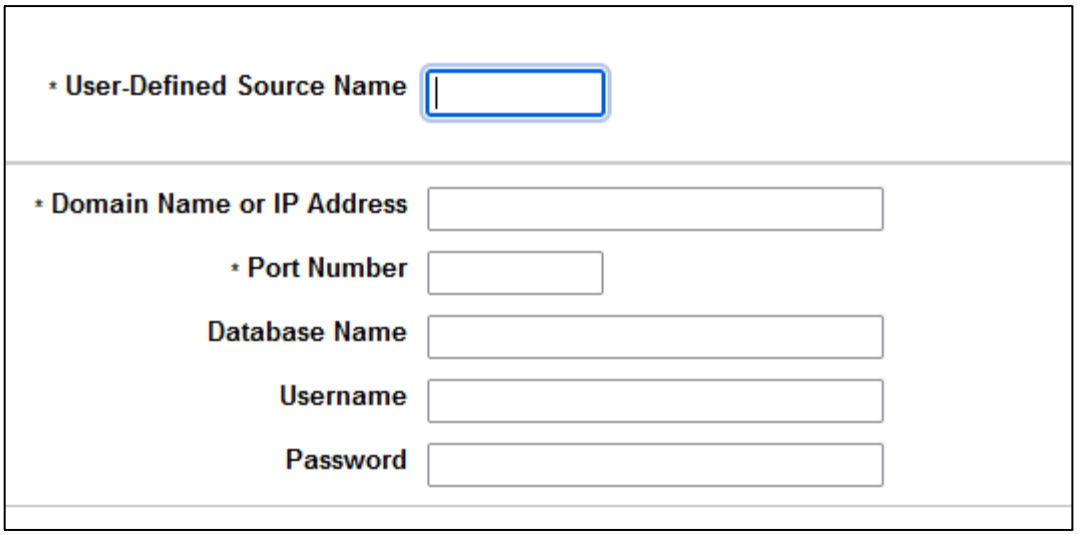


Click Import, and the file will be imported into your system. You will find a job summary in the Job Manager. If your MARC file did not contain copy records, you will need to search for each title record and then add your copy records.

Adding Z-Sources

To add other libraries' catalogs as Z-Sources, you must be logged in with your DestinyAdmin account. In the Catalog tab, go to Add Title, then click the Update Z-Sources tab over on the right side. Then, click Add Z-Source.

Fill in the Domain, Port Number, and Database Name, then click Save.



Below are some available Z-Sources that do not require a password. You can find more at https://irspy.indexdata.com/.

Source	Domain/IP	Port	Database
Boston	catalog.mbln.org	210	Voyager
Colorado	prospector.coalliance.org	210	INNOPAC
KS City	KCMO.SIRSI.NET	2500	UNICORN
OhioLINK	olc1.ohiolink.edu	210	INNOPAC

Destiny Cataloging Resources

Follett Community Tutorials:
https://www.follettcommunity.com/s/topic/0TO500000002drYGAQ/catalog-library-manager